

DEION HARMON

2649 Applegate Street St • Indianapolis, IN 46224 • (317) 654-8469 • harmonbuckeye77@icloud.com

SKILLS TRADE POSITION

OSHA-10 certified, construction site safety focused

Recognizes hazards associated with material handling

Ability to read construction drawings and knowledge of construction math

Knowledgeable of a variety of hand tools and power tools such as drills, saws, grinders, sanders and basic rigging skills

KEY QUALIFICATIONS

- Eager to Learn
- Hand Tools
- Active Listening
- Power Tools
- Conflict Resolution
- Safety
- Team Building
- Proactive
- Communication

WORK EXPERIENCE

General Laborer

NeighborLink – Indianapolis, IN

February 2024 – March 2024

- Frequent use of power tools to measure and cut wood needed for projects
- Installed new fascia and gutters
- Assisted in repairs of an Indianapolis home that had health code violations while maintaining team collaboration and problem solving

Chef

Centerplate – Indianapolis, IN

April 2023 – Present

- Reviewed BEO billing event orders
- Engaged with team and communicate effectively
- Followed safety procedures with food handling at all times including keeping work areas clean and orderly to enhance efficiency and prevent health hazards

EDUCATION & TRAINING

Indiana Construction Roundtable Foundation – Indianapolis, IN

March 2024

- **BY Construction Training** – OSHA 10 & NCCER Core Certification

University of Indianapolis – Associate of Arts



317-286-2740 - NLindy.org

Personal Letter of Recommendation

Date: Mar 22, 2024

To whom it may concern,

My name is Michele Annee, Program Manager for non-profit NeighborLink Indianapolis, and I am proud to offer my recommendation of Deion Harmon, to whom I have personally worked with over the course of their work experience training between the dates of February 8-March 14 2024.

During my relationship with Deion, I have experienced an individual who shows up on time, completes the task at hand (demolition, power tool usage, carpentry), asks good questions and practices proper safety procedures. He came to the job with previous construction knowledge but was eager and receptive to learning new methods and skills. Deion has conducted himself in a professional manner, both as an employee and was a solid example for the rest of the team. He would be a valuable asset to any organization.

Please, if you have any questions feel free to contact me regarding this referral.

Regards,

E-Mail: mannee@nlindy.org