



KEITH EDMOND

10368 Platinum Dr
317-473-9982
kedmond93@tutamail.com

Highly motivated and dedicated skilled worker with many years of experience in a variety of industries such as: food industry, construction/laborer, & warehouse/distribution center. Additionally, over 4 years of Spanish Speaking experience.

WORK EXPERIENCE

Laborer

06/2022 to 12/2023
Noblesville Builders, LLC
Noblesville, IN 46060

- Minor residential/business construction (concrete, asphalt, insulation, demolition, repair)
- Use of assortment of power tools (oscillating/multi tool, power drills, hammer drills, power saws, nail gun, etc)
- Lift up to 50-100 lbs
- Music/Sound Equipment Installation
- Minor knowledge of electrician work (wiring, installing fixtures)
- Work up to heights of 20-50 ft

Warehouse Associate

09/2021 to 05/2022
Amazon
Whitestown, IN

- Receive and put away inventory
- Get customer orders ready and pack them up
- Load boxes into trucks for shipment
- View prompts on screens and follow directions for tasks
- Ensure product meets quality requirements
- Lift up to 50 lbs
- Push utility carts up to 60 lbs
- Adhere to strict safety rules

Warehouse Associate

01/2021 to 09/2021
Tractor Supply Distribution Center
Pendleton, IN

- Receive and put away inventory

- Get customer orders ready and pack them up
- Load boxes into trucks for shipment
- View prompts on screens and follow directions for tasks in a timely matter (rate performance)
- Ensure product meets quality requirements
- Lift up to 70 lbs
- Adhere to strict safety rules
- Use of pallet drivers

Dishwasher/Line Cook

07/2016 to 09/2020

Aspen Creek

Noblesville, IN

- Maintains a clean kitchen, properly washes and sorts soiled dishes, and preps foods as needed. Keeps dish area free of clutter and organized
- Sets up dish stations, including dish machines and sinks
- Maintains clean / dry floors throughout the shift
- Properly washes, stacks, and stores china, glassware, silverware, cookware, and storage containers
- Changes water of machines and sinks every two hours, or more often as required by business levels, and properly uses chemical dilutions set by EcoLab
- Assists in the timely storing of food deliveries
- Maintains trash cans throughout shift and removes full trashcans and boxes at the end of each shift
- Maintains the dry storage area and the organization of storage shelves
- Follows the posted daily dish cleaning duties
- Assists in food prep and any other duties
- Sets up and stocks food items and other necessary supplies.
- Prepares food items by cutting, chopping, mixing, and preparing sauces.
- Cooks food items by grilling, frying, sautéing, and other cooking methods to specified recipes and standards
- Maintain cleanliness and complies with food sanitation requirements by properly handling food and ensuring correct storage
- Cleans and sanitizes cooking surfaces at the end of the shift
- Performs inventory checks and completes food storage logs

Team Member

03/2019 to 09/2020

Burger King (Carrolls, LLC)

Noblesville, IN

- Prepare and cook food items according to recipes and standards
- Serve food and drinks to customers in a timely and courteous manner
- Take orders and process payments using the POS system (Drive Thru)
- Maintain cleanliness and hygiene of the kitchen, dining area, and equipment
- Stock and replenish inventory and supplies as needed
- Follow food safety and sanitation guidelines and procedures
- Resolve customer complaints and issues in a professional way
- Lift up to 50 lbs
- Stock inventory from truck orders

Team Member

01/2013 to 07/2016

McDonald's

Noblesville, IN

- Prepare and cook food items according to recipes and standards
- Serve food and drinks to customers in a timely and courteous manner
- Take orders and process payments using the POS system (Drive Thru)
- Maintain cleanliness and hygiene of the kitchen, dining area, and equipment
- Stock and replenish inventory and supplies as needed
- Follow food safety and sanitation guidelines and procedures
- Resolve customer complaints and issues in a professional way
- Lift up to 50 lbs
- Stock inventory from truck orders

Team Member

01/2012 to 01/2014

Speedway

Noblesville, IN

- Collect money from customers
- Money handling requirements (loading/unloading safes, counting registers)
- Fill up gas tanks if asked
- Dispense lottery tickets
- Collect and dispose of trash outside
- Provide customers with receipts
- Charge purchases to customers' credit cards
- Verify age of customer if they are purchasing alcohol or cigarettes
- Sell prepared food, including deli sandwiches, pizza, hotdogs, etc

SKILLS

Construction/Handyman Experience - 1 year

Food Service Industry Experience - 8 years

Material Handling Equipment (Pallet Driver) Experience - 1 year

Intermediate Knowledge of Spanish Speaking/Writing - 5 years

EDUCATION

Noblesville High School

General Studies

Noblesville, IN

09/2009 to 06/2011

Meade Senior High School

General Studies

Ft. George G Meade, MD

08/2007 to 09/2009