

2047 Ruckle Street
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Tai Ramsaran

SKILLS

Problem solving, Efficient Communicator, Eager Researcher, Data Analyzer, Organization, Microsoft Proficient, Articulate Writer

EXPERIENCE

FORUM Credit Union, Fishers, IN – *Member Services Specialist*

JUNE 2024 – PRESENT

- Delivered personalized assistance to credit union members by resolving inquiries, processing transactions, and offering tailored financial solutions.
- Actively engaged with members to understand their financial needs, recommend products, and enhance their overall experience with the institution.
- Utilized CRM software to document interactions, maintain member records, and ensure consistent follow-up for improved service quality and satisfaction.

Indiana House Republicans, Indianapolis, IN – *Legislative Intern*

January 2024 – March 2024

- Work directly with an assigned group of state representatives.
- Research and respond to legislative questions.
- Track bills through the legislative process.
- Aid in committee coverage and preparing reports.
- Communicate directly with constituents via mail, phone, and email.

IU Indianapolis Office of Student Employment, Indianapolis, IN – *Communications Intern*

July 2023 – December 2023

- Developed and distributed key communications materials, such as press releases and newsletters, to enhance brand awareness.
- Managed social media accounts and website content, ensuring timely updates and consistent messaging.
- Assisted in organizing and promoting company events, contributing to increased attendance and engagement.
- Analyzed competitor activities and industry trends to inform strategic communications planning.
- Produced multimedia content for marketing campaigns, supporting dynamic and engaging storytelling.

EDUCATION

IUPUI (Now IU Indianapolis), Indianapolis, IN – B.A. Economics

August 2020 – May 2024, INDIANAPOLIS, IN

EXTRA-CURRICULARS

Alpha Sigma Phi Kappa Gamma Chapter, IU Indianapolis – Fraternity

Member From March 2021– May 2024

Position: VP of Rituals and Traditions (May 2023–May 2024)

- Contributed to the design, production, and distribution of materials used to promote traditions activities while working as the leader of Rituals and Traditions.
- Provided support for new tradition initiatives, such as cultural events and holiday celebrations.

IUPUI School of Liberal Arts, Indianapolis, IN – Student Ambassador

April 2023– May 2024

- Represented the university at various events, providing information and support to prospective students and parents, enhancing the institution's community engagement.
- Led campus tours and information sessions, effectively communicating campus life, academic programs, and student resources to visitors.
- Collaborated with university departments on outreach initiatives, contributing to a positive and welcoming campus environment for new students.